KIDWELLY TOWN COUNCIL

7th NOVEMBER 2023

At a Hybrid meeting of the POLICY COMMITTEE held on Tuesday 7th November 2023

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| Present | Town Mayor | C.Peters |
|  | Deputy Mayor | C.Morgan |
|  | Councillors | J.Gilasbey, G.Bras, A.Herbert, C.Peters-Bond, J.Maclaughland, L.Jones, S.John, J.Westlake,G.Beer,  |
|  | Town Clerk | Virginia O’Reilly |
|  | Town Secretary  | A Padgett  |
| ApologiesNo apologies | Councillors | H.Griffiths, J.Tarsnane, S.Ratty, E.Reeves-Davies |

**205 MEMBERS’ DECLARATIONS OF INTEREST**

There were no declarations of interest.

**206 FINANCE AND GOVERNANCE TOOLKIT**

Work has begun on producing the toolkit.

Part 1:- The Chair and town clerk have completed Section A and half of Section B. Part 1 should be completed by the end of the year.

Part 2:- This section will be completed by consultation with members.

**207 TRAINING PLAN REVIEW**

The plan has been circulated. Members will fill in individual modules they have completed. It was recommended that core modules be studied first. This will be updated by the next meeting.

**208 STANDING ORDERS**

One Voice Wales has produced new model Standing Orders which have been updated to reflect changes in legislation and more modern working methods. Section under review:-

Section 4 – Committees and sub-committees

It was **RESOLVED** that 4.v. should have inserted “7 calendar days”

Section 5 – ORDINARY Council Meetings

It was **RESOLVED** that 5.j. retain i. ii. iii. and delete iv to xxiii